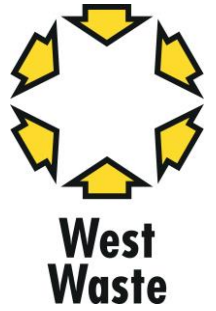


# WEST LONDON WASTE AUTHORITY



## APPLICATION FORM

Please complete this form and email to [recruit@westlondonwaste.gov.uk](mailto:recruit@westlondonwaste.gov.uk) or return to:

**Recruitment  
West London Waste Authority  
Civic Centre, Lampton Road, Hounslow, TW3 4DN**

<b>Post title</b>	
<b>Closing date for applications</b>	

The Authority recognises its responsibilities under the Sex Discrimination Act 1975, the Race Relations Act 1976 and the Disability Discrimination Act 1995, and seeks to be an equal opportunity employer.

Canvassing of Members or officers of the Authority either directly or indirectly in relation to any appointment under the Authority shall disqualify the candidate for the appointment.

This form, when completed, should be signed and returned to the Assistant Director (Resources) at the address below to arrive not later than the published closing date.

### YOUR DETAILS

<b>Surname / Family name</b>				
<b>Forename(s)</b>				
<b>Postal Address</b>				
<b>Postcode</b>				
<b>Telephone</b>	<b>Daytime</b>	<b>Evenings</b>	<b>Mobile</b>	
<b>Email address</b>				
<b>National Insurance Number</b>				
<b>Are you eligible to work in the UK/European Economic Areas? (see guidance notes)</b>	<b>Yes</b>		<b>No</b>	
<b>Are you required to hold a Work Permit/Certificate of Registration?</b>	<b>Yes</b>		<b>No</b>	
<b>Do you hold a UK/EEA clean Drivers' Licence? (please tick)</b>	<b>Full</b>		<b>Provisional</b>	

## YOUR EXPERIENCE

Your current / most recent employment			
Employer name and address			
Dates of employment	From:		To:
Job Title and brief description of main duties and responsibilities			
Grade / Salary			
Sickness record (over last 2 years)		instances	days
Reasons for leaving (if appropriate)			
Notice period (if applicable)			

Education			
Please give details of your education, qualifications and training. .			
School / Establishment	Dates (from – to)	Qualifications achieved	Grades

**Employment history**

Please give details of your previous roles (most recent first)

<b>Employer details</b>	<b>Dates (from – to)</b>	<b>Main duties</b>	<b>Reason for leaving</b>

**Training**

Please give details of relevant training you have undertaken

<b>Course Title</b>	<b>Dates (from – to)</b>	<b>Brief description</b>	<b>Accreditation</b>

**Supporting Statement**

Please tell us how you think you meet the attributes given in the Person Specification for this role, using examples from either your work or personal life. Please read the guidance on our website explaining how to complete our application form if you're unsure how to complete this section.

**References**

We require two references, preferably from previous employers. These will not be normally taken up until a job offer has been made, but please indicate if you do not wish us to contact them with your prior approval

**Name:****Job Title:****Address:****Telephone:****Email:****Notes****Name:****Job Title:****Address:****Telephone:****Email:****Notes****Rehabilitation of Offenders Act 1974**

If you have any convictions which are not spent please set out the details, including the date(s) below:

(Please refer to the guidance notes for further information)

**Declaration**

This authority is under a duty to protect the public funds it administers. To fulfil this duty the information you have provided within your application may be used for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

I declare that the information on my application form is correct and understand that it forms part of the basis of my engagement and may be used for registered purposes under the Data Protection Act 1998. I authorise the West London Waste Authority to validate the information supplied. I understand that providing deliberately false or misleading information will disqualify me from appointment or if appointed may lead to dismissal.

I will declare to the West London Waste Authority, if appointed, my intention to continue to work for another employer or on a self employed basis (under the Working Time Directive).

**Signed:****Date:**