

West London Waste Authority

Job Description

Job Title:	Part Time Weighbridge Administrative Officer
Responsible To:	Site Manager
Responsible For:	No Supervisory Responsibilities
Main Function of Job:	To assist the Weighbridge Officers on a part-time basis to manage the flow of trade customers and residential customers disposing of chargeable waste. To operate the weighbridge computerised systems to ensure that correct payments are made.
Salary:	Scale 3 (SP 14-17) £18,629 – 19,620 inclusive of London Weighting.
Basic Hours:	32 hours per week Friday, Saturday, Sunday and Monday each week.
	Principal Location, Abbey Road NW 10